

**About this Form**

Any new development project anticipated to generate at least 100 average daily trips is subject to the C/CAG TDM Policy and must complete a TDM Checklist and implement associated measures to mitigate traffic impacts. [Read more at ccagtdm.org](http://ccagtdm.org)

**Questions?**  
[support@ccagtdm.org](mailto:support@ccagtdm.org)

**A Applicant Information**

Project Address		Contact First and Last Name
<input type="text"/>		<input type="text"/>
Parcel Number	Application Date	Contact Phone Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Project Jurisdiction		Contact Email Address
<input type="text"/>		<input type="text"/>

**B Trip Reduction Target**

Select one option based on your project's distance to high quality transit

[Read more about high quality transit at ccagtdm.org/high-quality-transit](http://ccagtdm.org/high-quality-transit)

Identify your project type

<input type="checkbox"/> <b>TOD</b> Less than 1/2-mile from high quality transit service <b>25% Trip Reduction Required</b>	<input type="checkbox"/> <b>Transit Proximate</b> 1/2 to 3 miles from high quality transit service <b>35% Trip Reduction Required</b>	<input type="checkbox"/> <b>Non-Transit Proximate</b> More than 3 miles from high quality transit service <b>35% Trip Reduction Required</b>
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**C Required Measures**

You must select all measures that apply for your project type

[Click on each measure's title for more information](#)

Measure	Project Types	Percentage	Yes
1 <b>M1 - Free/Preferential Parking for Carpools</b> Provide free or preferential parking, including reserved spaces or spaces near an entrance or other desirable location, to incentivize ridesharing.	ALL	1%	<input type="checkbox"/>
2 <b>M3 - TDM Coordinator/Contact Person</b> Provide TDM coordinator/liaison for tenants. May be contracted through 3rd party provider, such as Commute.org.	ALL	0.5%	<input type="checkbox"/>
3 <b>M4 - Actively Participate in Commute.org or Transportation Management Association (TMA) Equivalent</b> Provide TDM coordinator/liaison for tenants. May be contracted through 3rd party provider, such as Commute.org.	ALL	6.5%	<input type="checkbox"/>
4 <b>M5 - Carpool or Vanpool Program</b> Establish carpool/vanpool program for tenants and register program with Commute.org.	ALL	2%	<input type="checkbox"/>
5 <b>M6 - Transit or Ridesharing Passes/Subsidies</b> Offer tenants passes or subsidies for monthly public transit or ridesharing costs incurred, equivalent to 30% of value or \$50 - whichever is lower.	ALL	10%	<input type="checkbox"/>
6 <b>M7 - Pre-Tax Transportation Benefits</b> Offer option for tenants to participate in a pre-tax transit program to encourage the use of sustainable transportation modes and leverage pre-tax income to pay for commute trip costs.	ALL	1%	<input type="checkbox"/>
7 <b>M8 - Secure Bicycle Storage</b> Comply with CalGREEN minimum bicycle parking requirements.	ALL	1%	<input type="checkbox"/>
8 <b>M9 - Design Streets to Encourage Bike/Ped Access</b> Design adjacent streets or roadways to facilitate multimodal travel.	ALL	1%	<input type="checkbox"/>
9 <b>M25 - Showers, Lockers, and Changing Rooms for Cyclists</b> These amenities serve as end of trip facilities for employees arriving by bike or other active transportation forms.	ALL	2%	<input type="checkbox"/>
10	<b>Total from Required Measures</b> Sum percentages from each selected measure from rows 1-9		<input type="text"/> %

Form Continues on Page 2 →

**D Additional Recommended** Select enough to meet the trip reduction target from section B Click on each measure's title for more information

Measure	Project Types	Percentage	Yes
<b>11 M12 - Flex Time, Compressed Work Week, Telecommute</b> Flex time allows employees some flexibility in their daily work schedules. Compressed work week allows employees to work fewer but longer days. Telecommuting functions similarly, allowing employees to work from home rather than the office, reducing vehicle travel on the days they work remotely.	ALL	5%	<input type="checkbox"/>
<b>12 M14 - Paid Parking at Market Rate</b> Offer hourly/daily parking rates proportional to monthly rate or equivalent to cost of transit fare.	ALL	25%	<input type="checkbox"/>
<b>13 M15 - Reduced Parking</b> Provide off-street parking at least 10% below locally-required minimums, or else below the locally-permitted parking maximums. Consideration may be required of potential spillover parking into surrounding areas.	ALL	10%	<input type="checkbox"/>
<b>14 M16 - Short-Term Daily Parking</b> Offer daily or hourly parking rates that are proportional to the monthly rate or approximately the cost of a transit fare.	ALL	2%	<input type="checkbox"/>
<b>15 M17 - Developer TDM Fee/TDM Fund</b> Voluntary impact fee payment on a per unit or square footage basis, to fund the implementation of TDM programs.	ALL	4%	<input type="checkbox"/>
<b>16 M18 - Car Share On-Site</b> Provide on-site car share or vehicle fleets.	ALL	1%	<input type="checkbox"/>
<b>17 M19 - Land Dedication or Capital Improvements for Transit</b> Contribute space on, or adjacent to, the project site for transit improvements. Select one or more	Bus Pullout Space <input type="checkbox"/> 1% Bus Shelter <input type="checkbox"/> 1% Visual/Electrical Improvements (i.e., Lighting, Signage) <input type="checkbox"/> 1% Other (i.e., Micromobility Parking Zone, TNC Loading Zone) <input type="checkbox"/> 1%	ALL <input type="checkbox"/> → <input type="text" value=""/> % Total percentages selected	<input type="checkbox"/>
<b>18 M20 - Shuttle Program/Shuttle Consortium/Fund Transit Service</b> Establish a shuttle service to regional transit hubs or commercial centers. Shuttle service should be provided free of charge to employees and guests.	Non-transit Proximate	10%	<input type="checkbox"/>
<b>19 M21 - Bike/Scooter Share On-Site</b> Allocate space for bike/scooter share parking.	All	1%	<input type="checkbox"/>
<b>20 M22 - Active Transportation Subsidies</b> Offer biking/walking incentives to tenants, such as gift card/product raffles.	All	2%	<input type="checkbox"/>
<b>21 M23 - Gap Closure</b> Construct or enhance quality of biking and walking facilities to/from site to existing trails, bikeways, and/or adjacent streets.	All	7%	<input type="checkbox"/>
<b>22 M24 - Bike Repair Station</b> Offer on-site bike repair space/tools in visible, secure area.	All	0.5%	<input type="checkbox"/>
<b>23 M26 - Pedestrian Oriented Uses &amp; Amenities on Ground Floor</b> Provide on-site, visible amenities to tenants and guests, such as cafes, gyms, childcare, retail.	All	3%	<input type="checkbox"/>
24	<b>Total from Additional Measures</b> Sum percentages from each selected measure from rows 11 - 23		<input type="text" value=""/> %

**E Project Totals**

Percentage from Required Measures  %  
Section C Row 10

**+** Percentage from Additional Measures  %  
Section D Row 24


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Total Percentage from all Selected Measures  %  
Sum of required and additional measures


Trip Reduction Target  %  
Copy from Section B


Total Percentage from all selected measures must be greater than or equal to Trip Reduction Target

**F Submit Checklist**

 See [ccagtdm.org/submission](https://ccagtdm.org/submission) for how to submit this form.

**Questions?**

 Email Us  
[support@ccagtdm.org](mailto:support@ccagtdm.org)

 Visit Our Website  
[ccagtdm.org](https://ccagtdm.org)